

Public Housing Authority
 CIAP / Modernization / Comp. Grant
 Check List

Housing Authority: _____

Contractor's Name: _____ Inspected by: _____

	<u>YES</u>	<u>NO</u>	<u>Follow-up Required</u>
1. Are Contractors and all Subcontractors licensed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are they in good standing with the Contractors Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has Contractor provided Insurance Endorsements for himself and his subcontractors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Types of Coverage:			
• General Liability not less than \$500,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Worker's Compensation Statutory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Automobile Liability not less than \$500,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Builders Risk (New Buildings)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Performance & Completion Bond	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lead Liability (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Asbestos Liability (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Security Guard Liability (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the Endorsement Include:			
• Housing Authority as Additional Insured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Prior written 30 day cancellation notice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Clause saying their coverage is primary and it is understood yours will not contribute, or participate in claims settlement funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<u>YES</u>	<u>NO</u>	<u>Follow-up Required</u>
5. Does the Housing Authority have a system to stop work if they receive a cancellation notice?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the Housing Authority have an employee on site with authority to require hazard mitigation (Inspectors, liaisons, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Have tenants been notified, in writing, of construction activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Has the development being worked on been tested for Lead Based paint?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If lead is present and it has not been abated, are the following precautions being taken to protect the tenants?			
• Are carpets and all furniture covered with 6-mil. taped-down plastic (before work begins), and removed before tenants re-enter the unit? OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is tenant's furniture removed from unit during abatement and for 24 hours after work is finished?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Air and wipe samples monitored by an Industrial Hygienist?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is the construction area contained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are flammable and hazardous materials segregated from tenants access and removed daily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are signs posted regarding construction hazards (i.e., No Smoking, Hard Hat Area, Restricted Area, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are safety meetings taking place every two weeks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are the Material Safety Data Sheets (MSDS) on site for hazardous products being used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Have the Material Safety Data Sheets (MSDS) been monitored and followed, in order to prevent harm to tenants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>