

HOUSING AUTHORITY OF CLACKAMAS COUNTY

SERVICE ANIMAL AGREEMENT

Tenant Name:

Animal Name:

Address:

Description:

Telephone:

The following agreement shall govern the keeping of service animals in and on properties owned and operated by the Housing Authority of Clackamas County (HACC). The purpose of the agreement is to accommodate individual Tenants who require service animals to help cope with a disability while, at the same time, ensuring the rights of all Tenants to clean, quiet, and safe surroundings. Tenants shall abide by all the regulations of the Authority regarding the care and control of such animals.

Certification and Approval

1. The Service Animal Agreement must be executed prior to bringing the service animal on the premises. The Service Animal Registration/Authorization form must be completed and submitted to the Housing Authority within 30 days of executing the Service Animal Agreement.

Upon removal or death of approved service animal, no new service animal may be brought onto the premises without executing a new agreement and submitting a new Registration/Authorization form.

2. If applicable, Tenants shall provide proof of the following:
 - Current license from Clackamas County
 - Inoculation against rabies (and any other legally required inoculations)
 - Proof of neutering or spaying

In addition to the above items, the following information must be supplied to the Housing Authority:

- Name and phone number of a responsible person who will care for the service animal in case of emergencies or if the owner is otherwise unable to care for the animal
- Written description of service animal
- Color photo of service animal

Animal Restraint

All animals must be kept inside the Tenant's unit or, when taken outside, they must always be kept on a leash and under the continuous and complete control of the owner or handler.

Animal Care

1. The Tenant is to ensure that all animal waste is immediately picked up and disposed of in a sealed bag, and then promptly placed in a proper trashcan or dumpster. Litter from litter boxes must be disposed of in the same manner as animal waste. Litter collected in a box must be properly disposed of at least once every other day. It is not permitted to dispose of animal waste or litter in the toilet. Animals shall not be permitted to mess on the unit's floors or common areas. Animals are to be fed only inside the Tenant's unit.
2. The Housing Authority will report suspected instances of animal neglect to the appropriate animal control authority.
3. After proper and reasonable notice to the tenant, HACC staff may enter and inspect the premises if a complaint has been received which alleges (or if HACC staff has reasonable grounds to believe) that the conduct or condition of a service animal in the dwelling unit constitutes a nuisance or a threat to the health or safety of the occupants of the project or other persons in the community where the project is located or to the animal itself.
4. Dogs and cats must wear an identification collar/tag at all times.
5. Service animals shall not be allowed to interfere with the peaceful enjoyment of other residents or neighbors.
6. HACC staff may enter a unit to remove or transfer an animal to the proper authorities (such as Clackamas County Dog Control or Oregon Humane Society) when it is for the protection of the animal or when there is a threat to the health or safety of others. In the case of emergencies, including an immediate threat to the health or safety of any person, HACC staff will

request the animal owner to remove the animal from the project immediately. If the animal owner refuses, or if the service animal is left unattended and the animal owner cannot be located, HACC will remove, or cause the animal to be removed from the premises. Entries for emergency situations do not require prior written notice by HACC.

Agreement

I/We agree to adhere to the terms of this agreement and understand that should the Housing Authority determine that the conduct or condition of my service animal constitutes a nuisance or a threat to the health and safety of other occupants or of other persons in the community, I will be responsible for permanently removing the animal from the Housing Authority's premises.

I/We agree that the treatment of any infestation of animal parasites will be my/our responsibility.

I/We agree to comply with all Municipal, City or County codes regarding animal ownership.

I/We understand that I/we have the right to utilize the Grievance Procedure described in the Public Housing Lease should any disputes arise between myself/ourselves and management regarding the service animal.

I/We agree to indemnify, defend and hold harmless the Housing Authority from and against any and all claims, actions, suits, judgments and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my service animal.

HOUSING AUTHORITY OF THE
COUNTY OF CLACKAMAS

TENANT

Signature Date

HACC Representative Date

Signature Date

I have read and understand these rules and regulations and acknowledge receiving a copy of this agreement.

Tenant's Initials

SERVICE ANIMAL
REGISTRATION/AUTHORIZATION FORM

Tenant Name _____ Animal Name _____

Address _____ Animal Type _____

_____ Person to call in emergency _____

Phone _____ Phone _____

Description of Service Animal _____

(Color, weight, distinguishing marks, etc.)

Clackamas County License # _____

Date of Rabies Inoculation _____

Date of Distemper Inoculation _____

Date of Parvo Virus Inoculation _____

Evidence of Neutering/Spaying _____

Photo of Animal: